



TOPGEAR MARKETING GROUP INC.

# EMPLOYMENT APPLICATION FORM

## PERSONAL DETAILS

NAME

PRIMARY PHONE NUMBER

SECONDARY PHONE NUMBER

EMAIL ADDRESS

STREET ADDRESS

CITY

PROVINCE

POSTAL CODE

## AVAILABILITY

PLEASE CLICK EACH BOX THAT APPLIES TO WHEN YOU ARE AVAILABLE TO WORK OR IN THE "FULL-TIME" BOX IF APPLICABLE.

FULL TIME

	MON	TUE	WED	THU	FRI	SAT	SUN
MORNING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AFTERNOON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EVENING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## EDUCATION AND QUALIFICATIONS

NAME OF INSTITUTION	YEAR STARTED	YEAR COMPLETED	DEGREE / CERTIFICATE OBTAINED
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## EMPLOYMENT HISTORY

PLEASE PROVIDE DETAILS OF YOUR MOST RECENT POSITIONS:

1

POSITION

COMPANY / EMPLOYER

DATES OF EMPLOYMENT FROM  TO:

JOB DESCRIPTION & RESPONSIBILITIES

REASON FOR LEAVING

2

POSITION

COMPANY / EMPLOYER

DATES OF EMPLOYMENT FROM  TO:

JOB DESCRIPTION & RESPONSIBILITIES

REASON FOR LEAVING



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## EMPLOYMENT HISTORY

PLEASE PROVIDE DETAILS OF YOUR MOST RECENT POSITION:

3

POSITION

COMPANY / EMPLOYER

DATES OF EMPLOYMENT FROM  TO:

JOB DESCRIPTION & RESPONSIBILITIES

REASON FOR LEAVING

4

POSITION

COMPANY / EMPLOYER

DATES OF EMPLOYMENT FROM  TO:

JOB DESCRIPTION & RESPONSIBILITIES

REASON FOR LEAVING

## REFERENCES

PLEASE PROVIDE NAMES OF THREE REFERENCES. PLEASE PROVIDE EMPLOYMENT AND/OR ACADEMIC REFERENCES

### 1ST REFERENCE

(CURRENT OR MOST RECENT EMPLOYER)

### 2ND REFERENCE

### 3RD REFERENCE

NAME

JOB TITLE

ORGANIZATION

ADDRESS

TELEPHONE

EMAIL

RELATIONSHIP



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## SKILLS & ABILITIES

LIST ANY ADDITIONAL SKILLS, EXPERIENCE AND/OR QUALIFICATIONS YOU FEEL RELATE TO A POSITION IN MARKETING AND PROMOTIONS. DETAIL HOW YOUR SKILLS AND EXPERIENCES WOULD CONTRIBUTE TO YOU BEING SUCCESSFUL IN THIS FIELD.

## APPLICANT'S DECLARATION

BY CHECKING THIS BOX, I DECLARE ALL THE INFORMATION GIVEN BY ME IN THIS EMPLOYMENT APPLICATION FORM IS TRUE AND CORRECT AND I UNDERSTAND THAT ANY OFFER OF EMPLOYMENT IS BASED ON ACCURACY OF THE INFORMATION I HAVE PROVIDED, AND THAT ANY MATERIAL, MISINTERPRETATION OR OMISSIONS BY ME MAY BE A CAUSE FOR INSTANT DISMISSAL.